

# RAM user administration request form

Please use this form for adding/removing/updating RAM - Remote Access Module users. Once completed please email to [posdeployment@firstdata.com.au](mailto:posdeployment@firstdata.com.au) with the subject heading *RAM User Admin*. \* Denotes a required field.

## Action Required

- Add new user
- Update existing user
- Remove user

*To add a new user please complete all fields below except the User ID field.  
To update an existing user, please complete all fields below.  
To remove a user, please complete the User ID and Name of User fields only.*

## User Details

Merchant ID/s\*

Merchant Trading Name/s\*

User ID (Not applicable for Add user requests)      Name of User      User Phone Number

User Email Address

## Approval - Director / Partner / Sole Proprietor / Authorised Representative

I/we acknowledge having read and understood the RAM terms of use on the FDMS Australia website [https://www.firstdatams.com.au/content/dam/fdms/fdms\\_au/pdfs/FDMS\\_RAM\\_Terms\\_Conditions.pdf](https://www.firstdatams.com.au/content/dam/fdms/fdms_au/pdfs/FDMS_RAM_Terms_Conditions.pdf)

Name*	Name
Date* (dd/mm/yy)	Date (dd/mm/yy)
Signature* X.....	Signature X.....

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